

**ASSISTANCE LEAGUE OF THE ANTELOPE VALLEY**

**REVIEWED FINANCIAL STATEMENTS**

**APRIL 30, 2019**

**FOURR, ALDEN & ASSOCIATES, LLP  
CERTIFIED PUBLIC ACCOUNTANTS  
44288 LOWTREE AVENUE  
LANCASTER, CA 93534**

**ASSISTANCE LEAGUE OF THE ANTELOPE VALLEY  
APRIL 30, 2019**

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**INDEPENDENT ACCOUNTANT'S REVIEW REPORT**

To: Board of Directors  
Assistance League of the Antelope Valley  
Lancaster, CA

We have reviewed the accompanying financial statements of Assistance League of the Antelope Valley (a nonprofit corporation), which comprise the statement of financial position as of April 30, 2019 and 2018, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of company management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement whether due to fraud or error.

**Accountant's Responsibility**

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

**Accountant's Conclusion**

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.



Fourr, Alden & Associates, LLP  
Lancaster, California

July 29, 2019

## **Financial Statements**

**ASSISTANCE LEAGUE OF THE ANTELOPE VALLEY**  
**STATEMENT OF FINANCIAL POSITION**  
**APRIL 30, 2019**  
(with comparative totals as of April 30, 2018)

**ASSETS**

	2019	2018
<b>ASSETS</b>		
Cash and Cash Equivalents	\$ 278,060	\$ 284,945
Accounts Receivable:		
Rentals	24,000	18,000
Prepaid Expenses and Other Assets	2,881	3,137
Property and Equipment, Net	476,570	499,100
<b>Total Assets</b>	<b>\$ 781,511</b>	<b>\$ 805,182</b>

**LIABILITIES AND NET ASSETS**

<b>LIABILITIES</b>		
Accounts Payable	\$ 0	\$ -
Security Deposits	3,500	6,000
<b>Total Liabilities</b>	3,500	6,000
<b>NET ASSETS</b>		
Unrestricted	778,011	799,182
<b>Total Net Assets</b>	778,011	799,182
<b>Total Liabilities and Net Assets</b>	<b>\$ 781,511</b>	<b>\$ 805,182</b>

**ASSISTANCE LEAGUE OF THE ANTELOPE VALLEY**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED APRIL 30, 2019**  
**(with comparative totals for the year ended April 30, 2018)**

	<u>Year Ended April 30, 2019 Unrestricted</u>	<u>Year Ended April 30, 2018 Totals</u>
<b>SUPPORT AND REVENUES</b>		
Fundraising:		
Special Events and Activities:		
Revenue	79,365	82,838
Direct Benefits to Attendees	<u>(36,479)</u>	<u>(45,343)</u>
Net Revenue from Special Events	<u>42,886</u>	<u>37,495</u>
Contributions	679	842
Membership Dues	5,730	4,483
Other Income	1,973	1,966
Interest Income	537	375
Rental Income	<u>73,000</u>	<u>75,076</u>
<b>TOTAL SUPPORT AND REVENUES</b>	<u>124,805</u>	<u>120,237</u>
<b>EXPENSES</b>		
Program Services		
Preschool	-	-
Operation School Bell	24,696	43,527
Rental	36,965	47,604
Other Program Expenses	<u>40,689</u>	<u>24,548</u>
Total Program Services Expense	<u>102,350</u>	<u>115,679</u>
Supporting Services		
Fundraising		
Fundraising Events and Activities		
Indirect Costs	23,198	24,576
Management and General	18,091	15,581
Membership Development	<u>2,337</u>	<u>5,460</u>
Total Supporting Services Expenses	<u>43,626</u>	<u>45,617</u>
<b>TOTAL EXPENSES</b>	<u>145,976</u>	<u>161,296</u>
<b>CHANGE IN NET ASSETS</b>	<u>(21,171)</u>	<u>(41,059)</u>
<b>NET ASSETS, BEGINNING OF YEAR</b>	799,182	840,241
<b>PRIOR PERIOD ADJUSTMENT</b>	<u>0</u>	<u>0</u>
<b>NET ASSETS, END OF YEAR</b>	<u><u>\$ 778,011</u></u>	<u><u>\$ 799,182</u></u>

**ASSISTANCE LEAGUE OF THE ANTELOPE VALLEY  
STATEMENT OF FUNCTIONAL EXPENSES  
FOR THE YEAR ENDED APRIL 30, 2019  
(with comparative totals for the year ended April 30, 2018)**

	Year Ended April 30, 2019					Year Ended April 30, 2018	
	Program Activities			Supporting Services		Total	Total
	Rental	Other Philanthropic	Total Program Services	Fundraising	Management and General	Membership Development	Expenses
Operation School Bell	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Catering	-	-	-	-	-	-	-
Bank and Merchant Charges	-	-	-	114	3,536	-	3,650
Equipment Rental	-	-	-	-	-	-	-
Facility Rental	-	-	-	-	-	-	-
Décor and Supplies	-	-	-	-	-	-	-
Donations	-	-	-	-	-	-	148
Grants, Scholarships and Sponsorships	-	33,515	33,515	-	-	-	4,786
Office Expense	-	-	-	-	2,673	-	11,471
Operation School Bell - Gift Cards	17,069	-	17,069	-	-	-	34,861
Outside Services	-	-	-	-	-	-	-
Thrift Shop Expenses	-	-	-	-	-	-	-
Occupancy	3,809	3,809	11,427	8,889	5,082	-	24,852
Depreciation	22,530	-	22,530	-	-	-	22,653
Rental Expenses	7,999	-	7,999	-	-	-	17,570
National Circle	-	-	-	-	-	-	-
Postage and Printing	-	-	-	7,003	-	-	6,478
Professional Fees	906	453	2,265	-	6,800	-	7,499
Advertising and Promotion	2,052	2,052	4,104	4,896	-	-	11,083
Insurance	860	860	3,441	2,296	-	-	10,920
National Assistance League Dues and Meetings	-	-	-	-	-	2,200	2,880
	-	-	-	-	-	137	2,580
<b>Total Functional Expenses</b>	<b>\$ 24,696</b>	<b>\$ 40,689</b>	<b>\$ 102,350</b>	<b>\$ 23,198</b>	<b>\$ 18,091</b>	<b>\$ 2,337</b>	<b>\$ 145,977</b>
							<b>\$ 161,297</b>

**ASSISTANCE LEAGUE OF THE ANTELOPE VALLEY**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED APRIL 30, 2019**  
**(with comparative totals for the year ended April 30, 2018)**

	2019	2018
<b>CASH FLOWS PROVIDED (USED) BY OPERATING ACTIVITIES</b>		
Change in Net Assets	\$ (21,171)	\$ (41,059)
Adjustments to Reconcile Change in Net Assets to		
Net Cash Provided (Used) by Operating Activities:		
Depreciation	22,530	22,653
(Increase) Decrease in:		
Inventories	-	-
Prepaid Expenses	256	1,037
Rent Receivable	(6,000)	-
(Decrease) Increase in:		
Accounts Payable and Accrued Liabilities	-	(1,237)
Security Deposits	(2,500)	-
	(6,885)	(18,606)
<b>Net Cash Provided (Used) by Operating Activities</b>	<b>(6,885)</b>	<b>(18,606)</b>
<b>Net Change in Cash and Cash Equivalents</b>	<b>(6,885)</b>	<b>(18,606)</b>
<b>CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR</b>	<b>284,945</b>	<b>303,551</b>
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<b>\$ 278,060</b>	<b>\$ 284,945</b>



## **Notes to Financial Statements**

**ASSISTANCE LEAGUE OF THE ANTELOPE VALLEY**  
**NOTES TO FINANCIAL STATEMENTS**  
**APRIL 30, 2019**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

A. Nature of Activities

Assistance League of the Antelope Valley (the chapter) is a nonprofit corporation and is a chartered chapter of National Assistance League®. The accompanying financial statements include the activities of Assistance League of Antelope Valley. The chapter provides the following programs:

- Operation School Bell® provides new clothing and shoes to elementary school students in various local school districts.
- Winter Coats
- Gift Giving
- Infant and Preschool Needs
- Music Program
- Scholarship Program and Homeless Veterans

B. Basis of Accounting

The financial statements of the chapter have been prepared in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP) on the accrual basis of accounting and, accordingly, reflect all significant receivables, payables and other liabilities.

C. Basis of presentation

The financial statements are presented in accordance with the provisions of the Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 958, *Not-for-Profit Entities*. Under ASC 958, the chapter is required to report information regarding its financial position and activities in three classes of net assets:

*Unrestricted net assets* are net assets not subject to donor-imposed restrictions of law

*Temporarily restricted net assets* are net assets subject to donor-imposed restrictions that can be fulfilled by actions of the chapter pursuant to those restrictions or that expire by the passage of time. Temporarily restricted resources whose restrictions are met in the same reporting periods are recorded as unrestricted.

*Permanently restricted net assets* are net assets subject to donor-imposed restrictions that the gift cannot be wholly expended on a current basis. Investment returns generated from these funds are available for general support of the chapter's programs and operations unless otherwise stipulated by the donor.

D. Comparative Financial Information

The financial statements include certain prior-year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with U.S. GAAP. Accordingly, such information should be read in conjunction with the chapter's financial statements for the year ended April 30, 2018, from which the summarized information was derived.

**ASSISTANCE LEAGUE OF THE ANTELOPE VALLEY**  
**NOTES TO FINANCIAL STATEMENTS**  
**APRIL 30, 2019**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued**

**E. Fair Value Measurements**

The chapter follows guidance issued by the FASB on fair value measurements, which establishes a framework for measuring fair value, clarifies the definition of fair value within that framework, and expands disclosures about the use of fair value measurements. This guidance applies whenever fair value is the applicable measurement. This guidance establishes a fair value hierarchy which prioritizes the inputs to valuation techniques used to measure fair values into Levels 1, 2, and 3.

Level 1 inputs consist of unadjusted quoted prices in active markets for identical instruments and have the highest priority. Level 2 inputs include quoted prices for similar instruments in active markets, quoted prices for identical or similar instruments in markets that are not active, or inputs other than quoted prices that are directly or indirectly observable. Level 3 inputs are unobservable and are given the lowest priority.

For purposes of financial reporting, the chapter has determined that the fair values of its financial instruments, which include cash equivalents, accounts receivable and accounts payable, approximate the carrying values at April 30, 2019, based on their short maturities and/or the terms available to the chapter in financial markets.

**F. Promises to give**

Unconditional promises to give are recognized as contributions in the period received and as assets, decreases of liabilities, or expenses depending on the form of the benefit received. Promises to give are recorded at net realizable value if they are expected to be collected within one year and at net present value. If they are expected to be collected in more than one year. Conditional promises to give are recognized when the conditions on which they depend are substantially met.

**G. Inventory**

The chapter does not maintain an inventory.

**H. Concentrations of Credit and Market Risk**

Financial instruments that potentially expose the chapter to concentrations of credit and market risk consist primarily of cash and cash equivalents. Cash and cash equivalents are maintained at high-quality financial institutions and accounts at each institution are insured by the Federal Deposit Insurance Corporation up to \$250,000. At April 30, 2019, the chapter had no uninsured balances at these institutions. The chapter has not experienced any losses on its cash or cash equivalents.

**ASSISTANCE LEAGUE OF THE ANTELOPE VALLEY  
NOTES TO FINANCIAL STATEMENTS  
APRIL 30, 2019**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued**

**I. Property and Equipment**

Property and equipment are stated at cost or at the fair value at the date of donation in the cash of donated assets. The chapter's policy is to capitalize items over \$400. The chapter provides for depreciation and amortization of property and equipment by use of the straight-line method over the estimated useful lives as follows:

Asset Class	Estimated Useful Lives
Buildings and Improvements	10 – 45 years
Furniture and Fixtures	5 – 10 years

Contributions of long-lived assets, or of cash or other assets that must be used to acquire long-lived assets, are reported as increases in temporarily restricted net assets. Restrictions are considered met, and an appropriate amount reclassified to unrestricted net assets, over the useful life of the long-lived assets as determined by the chapter's depreciation policy.

**J. Deferred Revenue**

Membership dues and program service fees collected prior to the fiscal year to which they apply are deferred and recognized over the periods to which the dues and fees relate.

**K. Donated Materials and Services**

A significant portion of the Chapter's functions and programs are conducted by unpaid volunteers. The value of this contributed time is not reflected in the accompanying financial statements since the services do not require specialized skills. During the year ended April 30, 2019, these volunteers donated approximately 3,483 hours with an estimated value of \$86,726. This value was computed using an estimated hourly rate of \$24.90, based upon the average hourly earnings of nonagricultural workers for the time period of April 30, 2018 to April 30, 2019, as determined by the U.S. Department of Labor's Bureau of Labor Statistics, plus 12% estimated fringe benefits.

**L. Contributions**

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Contributions received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily restricted or permanently restricted support that increases those net asset classes. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions. Donor-restricted contributions whose restrictions are met in the same reporting period are reported as unrestricted support.

**M. Donated material, Services, and Free Use of Facilities**

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Contributions received that are designated for future periods or restricted by the donor for specific purposes are

**ASSISTANCE LEAGUE OF THE ANTELOPE VALLEY**  
**NOTES TO FINANCIAL STATEMENTS**  
**APRIL 30, 2019**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued**

N. Tax Status

The chapter is exempt from federal income taxes under Section 501(C)(3) of the Internal Revenue Code. In addition, the Chapter qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization that is not a private foundation under Section 509(a)(2). The chapter is also exempt from state income taxes under Section 23701d of the Revenue and Taxation Code of the State of California.

The chapter has applied the provisions of the FASB's ASC 740-10, *Accounting for Uncertainty in Income Taxes*. Under ASC 740-10, nonpublic enterprises, including nonprofit organizations, are required to record a tax liability when substantial uncertainties exist as to whether certain income is exempt from federal, state and local income tax. As of April 30, 2019, the chapter had no substantial uncertain income tax positions.

O. Use of Estimates

The preparation of financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

P. Expense Allocation

The costs of providing programs and other activities have been summarized on a functional basis in the Statement of Activities and the Statement of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

**NOTE 2 – CASH**

Cash consisted of the following:

	2019	2018
Cash On Hand	\$ 60	\$ 60
Checking Accounts:		
California Bank & Trust	87,008	87,539
Wells Fargo	2,403	9,288
Total Checking Accounts	89,411	96,827
Savings Accounts:		
California Bank & Trust	91,096	90,885
Citizen's Business Bank	71,164	70,863
I. Huiatt CD	26,329	26,310
Total Savings Accounts	\$ 188,589	\$ 188,058
<b>Total Cash and Cash Equivalents</b>	<b>278,060</b>	<b>284,945</b>

As of April 30, 2019, no amounts were in excess of FDIC limits.

**ASSISTANCE LEAGUE OF THE ANTELOPE VALLEY**  
**NOTES TO FINANCIAL STATEMENTS**  
**APRIL 30, 2019**

**NOTE 3 – PROPERTY AND EQUIPMENT**

A summary of changes in property and equipment is presented below:

	<u>April 30, 2018</u>	<u>Additions</u>	<u>Deletions</u>	<u>April 30, 2019</u>
Land	\$ 84,099	\$ -	\$ -	\$ 84,099
Buildings and Improvements	871,829	-	-	871,829
Totals	955,928	-	-	955,928
Accumulated Depreciation	(456,828)	(22,530)	-	(479,358)
Net Property and Equipment	<u>\$ 499,100</u>	<u>\$ (22,530)</u>	<u>\$ -</u>	<u>\$ 476,570</u>

**NOTE 4 – OPERATING LEASES – AS LESSEE**

The chapter leases office space at 42544 10<sup>th</sup> St. West, Suite B, Lancaster, CA 93534 under an operating lease that expires in 2020. The monthly rental payments were \$1,330 per month and the rental expense under the lease in the current year was \$15,960. Minimum future rental payments due under the lease at April 30, 2019 are summarized as follows:

<u>Year Ended, April 30:</u>	<u>Future Minimum Lease Payments</u>
2020	16,440
<b>Total</b>	<b>\$ 16,440</b>

**NOTE 5 – OPERATING LEASES – AS LESSOR**

The chapter leases the location of 808 West Newgrove Street, Lancaster, CA 93534 to a third party under an operating lease that expires in 2020. The monthly rental payment is \$6,000 per month and the rental income under the lease in the current year was \$73,000, including late fees. Minimum future rental payments due under the lease at April 30, 2019 are summarized as follows:

<u>Year Ended, April 30:</u>	<u>Future Minimum Lease Payments</u>
2020	72,000
<b>Total</b>	<b>\$ 72,000</b>

Rent receivable from this lease at April 30, 2019 was \$24,000. The Chapter believes that this amount is collectible.

**ASSISTANCE LEAGUE OF THE ANTELOPE VALLEY  
NOTES TO FINANCIAL STATEMENTS  
APRIL 30, 2019**

**NOTE 6 – NET ASSETS**

At April 30, 2019, net assets were restricted by donors or designated by the chapter as follows:

	<u>April 30, 2019</u>
Unrestricted net assets	
Designated reserve for one year's operating expenses	\$ 58,916
Unrestricted net assets	740,266
Total Unrestricted Net Assets	799,182
Total Net Assets	\$ 799,182

**NOTE 7 – FUNDRAISING EVENTS AND ACTIVITIES**

The chapter conducts various fundraising events and activities to help fund current operations. The revenue and related expenses from such events and activities for the year ending April 30, 2019 are as follows:

Event/Activity	Revenue	Cost of Merchandise Sold	Cost of Direct Benefits to Attendees	Other Costs	Net Revenue
Designer Showcase	\$ 28,605	\$ -	\$ 17,604	\$ 4,528	\$ 6,473
Golf Tournament	50,760		18,875	3,381	28,504
<b>Total Functional Expenses</b>	<b>\$ 79,365</b>	<b>\$ -</b>	<b>\$ 36,479</b>	<b>\$ 7,909</b>	<b>\$ 34,977</b>

**NOTE 8 – SUBSEQUENT EVENTS**

Subsequent events have been evaluated through July 29, 2019, which is the date the financial statements were available to be issued. Events occurring after that date have not been evaluated to determine whether a change in the financial statements would be required.